

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

Juvenile Court, Nashville Community Partnership Fund – Youth Violence Reduction Priority Request for Proposals

The Community Partnership Fund (CPF) is a competitive grant program for non-profits serving residents of Nashville-Davidson County. CPF is a vehicle for delivering services to the community not provided by Metro Nashville Government, as well as services that enhance existing Metro programs.

The total recommended CPF budget for FY 2019 is \$1 million. In FY 2019, CPF will focus on the following priority areas: literacy, domestic violence, youth violence reduction, financial security and community health. Each priority is allotted \$200,000 and administered by a Metro Department. Beginning in January 2018, Youth Violence Reduction is administered by Nashville Juvenile Court.

Non-profits may apply for up to \$50,000 in one priority area (i.e., Youth Violence Reduction). In the event that an insufficient number of competitive proposals are received to exhaust the \$200,000 budget for Youth Violence Reduction, then the evaluation committee has discretion to award more than \$50,000 per non-profit. Similarly, the evaluation committee can partially fund proposals. In both scenarios, the coordinating Metro department will work with non-profits to revise the proposed scope of work accordingly.

ELIGIBILITY:

In order to be eligible to receive CPF, an organization must meet the following criteria:

- 501(c)(3) designation of exemption from federal taxation from the Internal Revenue Service; or incorporation as a non-profit with registration identification number provided by the Secretary of State as a Charitable Organization or proof of such exemption as allowed.
- Applicant must have been in existence for at least three years by application due date and total funding requested from Metro must not exceed 20% of total revenue for the latest fiscal year.
- Recipient must provide a copy of an audit conducted by a certified public accountant for latest complete fiscal year and be in compliance with contract requirements of grant awards from Metro in any previous years.
 - **This requirement may be waived for non-profits with annual budgets of less than \$50,000 and requests for grants of less than \$5,000, per Ordinance No. BL2013-578.**

For all inquiries please contact Shelley Hudson at Shelleyhudson@jis.nashville.org (615) 862-8079

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

- Recipient must have an updated profile in [GivingMatters](#), a non-profit database maintained by the Community Foundation of Middle Tennessee.
- Non-profits applying for direct appropriations from Metro are ineligible to submit proposals for CPF. Non-profits interested in requesting direct appropriations for FY 2019 can find information on how to apply on the [Direct Appropriation Resources webpage](#).

APPLICATION PROCESS:

Call for Proposals Released:

January 22, 2018 on the [Juvenile Court Website](#)

Application Due Date:

The application due date is **March 5, 2018**. Please submit the electronic document in PDF format along with any attachments to the attention of shelleyhudson@jis.nashville.org **Subject line should read:** CPF 2019 Youth Violence Reduction Priority.

Training and Information Session:

Juvenile Court will host a technical assistance workshop **from 1:30 pm – 3:30 pm at Juvenile Court located at 100 Woodland Street on January 31, 2018 in the Foster Care Review Board Room**. All agencies interested in applying for CPF-Youth Violence Reduction are strongly encouraged to attend. During this training, we will go over the application process, including the format for agency presentations.

Agency applications and presentations will be evaluated by a review panel, which will make grant award recommendations for inclusion in the Mayor's FY2019 budget. Metro Council will consider the recommended CPF grant awards during the budget process. Agencies selected to receive CPF awards will complete a contract with Juvenile Court in July 2018.

APPLICATION SUBMISSION REQUIREMENTS:

- Cover Sheet
- Completed application narrative submitted in PDF format
- Budget and budget Justification
- Appendices: Applicant documentation of eligibility (see above)
 - Proof of 501(c)(3) Status
 - Years in existence
 - Total funding must not exceed 20% of total revenue for the latest fiscal year
 - Copy of an audit conducted by a CPA for the latest complete fiscal year
 - Be in compliance with contract requirements of grant awards from Metro
 - Updated profile in [Giving Matters](#)
- Documentation that supports the eligibility requirements listed above

For all inquiries please contact Shelley Hudson at Shelleyhudson@jis.nashville.org (615) 862-8079

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

- Appendices – any additional materials (not included in the application narrative) that help explain the proposed activities (e.g., educational materials, reports, tools/instruments, etc.)

Cover Sheet:

- The following title: “Community Partnership Fund 2019 – Youth Violence Reduction Priority Application”
- Names, titles, organization, telephone number-(s), and email address-(s) for the primary author and primary point of contact during the application process.

Application Narrative:

Applicants should adhere to the following guidelines while developing application materials:

- Respond to each of the application questions in order;
- Identify and label responses to each item;
- Include page numbers in the application document;
- Submit the electronic document in PDF format to the attention of shelleyhudson@jis.nashville.org;
- **Subject line should read:** CPF 2019 Youth Violence Reduction Priority

Proposal Presentation:

All applications that meet the eligibility requirements will be required to give a presentation of their proposed project. The presentation should not exceed 10 minutes. The presentations will be scheduled during March 2018.

Reporting Requirements:

Interim reports will be bi-annual and a final report will be due within 30 days following the end of the grant funding period (See [Reporting Forms](#)). Reporting will be based on the program’s scope and purpose submitted and approved by Metro Government.

Budget and Spending Plan:

Funds may be used to support project activities such as costs related to salaries, design/printing of materials, supplies, etc. but, may not be used for operational support for existing projects and activities that are not directly related to the proposed initiative.

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

APPLICATION QUESTIONS:

Organizational Experience and Capacity (0 Points)

1. Describe your Agency's:
 - a. Mission,
 - b. Vision,
 - c. Values, and
 - d. Goals.
2. Length of time/history your agency has provided services to the target population.
3. Briefly list and describe the backgrounds, roles, and experiences of key program staff.
4. Will key program staff complete a background check?
5. How does your agency use trauma-informed care practices when providing services to the target population?
6. Briefly describe your understanding of the following:
 - a. Adverse Childhood Experiences (ACEs)
 - b. Nashville Promise Zones
 - c. Positive Youth Development
 - d. Standardized Program Evaluation Protocol (SPEP)

Target Population: (15 points)

1. What target population will your agency serve?
2. Describe any relevant geographic indicators for your target population, including data sources for this information.
3. What is the projected number of clients that will benefit from your services?
4. How will your target population benefit from these services?

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

5. How will your agency provide interpretation services for clients with Limited English Proficiency?
6. Does your agency have the ability to measure a client's risk level? Briefly describe.

Program Design: (20 points)

1. Describe how the program will respond to the priorities listed in the Youth Violence Reduction Priority Areas (A-G) beginning on page 7.
2. Describe all of the below program characteristics:
 - a. Dosage and duration of program.
 - b. Will your program have a written manual or listed protocol describing the intended services and how they are to be delivered? Briefly describe.
 - c. Will delivery staff be trained to deliver the program service? Briefly describe.
 - d. Will your program have organizing procedures to monitor the quality of program service delivery? Briefly describe.
 - e. Will your program have organizing procedures to take corrective action to program service deliver? Briefly describe.
3. Briefly describe what services and/or activities will be provided to the program's target population.
4. Briefly describe a typical day in the program.

Budget: (10 points)

1. Describe the budget and budget detail. This includes in-kind contributions and resources including partners.
2. Describe how your agency will continue this program should the level of funding change.

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

Data Integrity: (15 points)

1. List up to three primary measurable outcomes for the target population being served.
2. Describe the agency's ability to gather and analyze data for services provided to the target population.
3. Describe the indicators that will be tracked to demonstrate that outcomes have been achieved.
4. Describe how you plan to document and present evidence of completed services to Juvenile Court.

Collaboration and Sustainability (10 points):

1. Describe collaborative relationships your agency currently has or will have with other community agencies that will enable you to be successful with the proposed program.
2. Describe how the project will result in sustainable changes including your sustainability plan.

YOUTH VIOLENCE REDUCTION SERVICE CATEGORY:

Youth violence is a significant public health problem that affects youth, families, schools, and communities. It is a leading cause of death and nonfatal injuries in the United States (Centers for Disease Control and Prevention, 2016). Youth violence may include fights, bullying, threats with weapons, and gang-related violence. Youth can be involved with youth violence as a victim, offender, or witness.

The 2013 National Research Council reported that adolescents are less able to regulate their own behavior in emotionally charged contexts; are more sensitive to external influences; and less able to make informed decisions that require long term considerations. Arresting children increases the odds of future delinquency and criminal justice involvement, decreases educational opportunities, and can permanently damage a youth's sense of self. Furthermore, deterrence-oriented (Scared Straight, Boot Camps) programs have no effect on reducing recidivism and may actually increase it (Lipsey, 2009).

Therapeutic programming and services oriented toward facilitating constructive behavior change have shown positive effects – even for serious offenders (Lipsey & Cullen, 2007). The implementation of Risk Needs Assessment ([RNA](#)) tools to assess for specific needs of a youth

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

and provide more individualized treatment and the use of evidence-based programs have been shown to effectively prevent and reduce delinquency and promote positive youth development. According to the Robert F. Kennedy National Resource Center for Juvenile Justice, trauma-informed, culturally responsive, cognitive skill building and service learning activities have shown effective behavior change in adolescents and reductions in recidivism. Positive youth development centers on relationship building to decrease delinquent behaviors, increase job readiness skills for employment, provide assessment services to create individualize programming needs for children and families, and decrease antisocial behavior and gang resistance/involvement through impactful [evidence-based or promising](#) cognitive-behavioral therapeutic (CBT) programming. According to Mark Lipsey of Vanderbilt University, in most cognitive behavioral therapy programs, youth improve their social skills, means-ends problem solving, critical reasoning, moral reasoning, cognitive style, self-control, impulse management and self-efficacy. The efficacy of promising programs can be evaluated using the Standardized Program Evaluation Protocol ([SPEP](#)).

YOUTH VIOLENCE REDUCTION PRIORITY AREAS:

- A. This CPF priority area will fund services for at risk youth ages 12 – 17, having one or more offense before the Juvenile Court in Nashville Davidson County.
- B. Funded programs under the Youth Violence Reduction priority area are required to provide **two or more** of the below positive youth development services:
 - a. [Evidence-based or promising](#) cognitive behavior intervention programming grounded in a therapeutic philosophy rather than a control philosophy (e.g., Aggression Replacement Training, Multisystemic Therapy, Trauma-Focused Cognitive Behavior Therapy, other),
 - i. **Promising programs** include programs that have completed the [SPEP](#) process or where there is a plan to take the program through the [SPEP](#) process by the end of the life of the grant.
 - b. Employability skills or education training (social, academic, vocational),
 - c. Mentoring, and
 - d. Service learning.
- C. Funded programs should be located in or easily accessible to youth residing in a Nashville Promise Zone ([NPZ](#)).
- D. Funded agencies will provide interpretation services for persons with Limited English Proficiency in their program.

For all inquiries please contact Shelley Hudson at Shelleyhudson@jis.nashville.org (615) 862-8079

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

- E. Funded programs should work collaboratively (e.g., data sharing, attend team meetings, provide progress reports to staff) with the Davidson County Juvenile Court.
- F. Funded applicants should show how much progress they can make toward the goals with the funding required.
- G. Funded programs under the Youth Violence Reduction priority area are required to complete all core agency infrastructure measures. Core agency infrastructure measures link an agency's infrastructure to the Davidson County Juvenile Court's philosophy and mission. See page 9.
 - a. Funded agencies are also responsible for providing Adverse Childhood Experiences (ACEs) ([Tennessee ACEs Initiative](#)) training for their staff either before or after funding is provided. Free ACEs training is available from a number of sources throughout the community.
 - b. Funded agencies are responsible for providing data outcomes for the number and percent of program youth they serve residing in Nashville Promise Zones.
 - c. Funded agencies are responsible for providing data outcomes for the number and percent of program youth they serve receiving Limited English Proficiency Services (LEP).

PRIMARY GOALS AND OUTCOMES OF TARGETED CPF FUNDS TO REDUCE YOUTH VIOLENCE:

1. **Evidence-based or promising CBT programming Goal:** Provide [evidence-based](#) or [promising](#) cognitive behavior intervention program-(s). (e.g., Aggression Replacement Training, Multisystemic Therapy, Trauma-Focused Cognitive Behavior Therapy, other).
 - Outcome: Increase participating youth's cognitive skill building and knowledge base.
 - Outcome: Reduce the rate of re-offending among participating youth.
2. **Employability Goal:** Provide skills training or education opportunities to increase employability.
 - Outcome: Increase rate of employability among participating youth.
 - Outcome: Reduce the rate of re-offending among participating youth.
3. **Mentorship Goal:** Engage leadership development and team building through mentorship

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

- Outcome: Increase youth’s connections to people, places, and experiences that support healthy development.
 - Outcome: Reduce the rate of re-offending among participating youth.
4. **Service learning Goal:** Strengthen service learning opportunities in the community to increase relationships between a youth and their community.
- Outcome: Increase youth’s connections to people, places, and experiences that support healthy development.
 - Outcome: Reduce the rate of re-offending among participating youth.

CORE AGENCY MEASURES:

Funded programs under the Youth Violence Reduction priority area are required to complete all of the below core agency infrastructure measures. Core agency infrastructure measures link an agency’s infrastructure to the Davidson County Juvenile Court’s philosophy and mission.

The mission of the Davidson County [Juvenile Court](#) is to prevent problems, promote the positive potential, and pursue fairness and hope for children and families in Davidson County. The Court is committed to (1) Providing for the care, protection, and wholesome moral, mental, and physical development of the children coming within its provision; (2) Removing from children...the taint of criminality and the consequences of criminal behavior, and substitute therefore a program of treatment, training, and rehabilitation; and (3) Achieving the foregoing purposes in a family environment whenever possible, separating from such child’s parents only when necessary for such child’s welfare or in the interest of public safety.¹ These goals are achieved by creating collaborative partnerships with invested community stakeholders who are committed to positively engaging children and families with compassion in a trauma-informed environment.

Core Agency Infrastructure Measures:

No:	Youth Violence Reduction Core Agency Measures	Definition	Data Grantee Reports
1	Number and percent of staff trained in Adverse Childhood Experiences (ACE’s). At least 50% of the agency’s	Measure of agency infrastructure.	A. Number of agency’s staff trained in ACE’s B. Total number of Agency’s staff

¹ Tennessee Code Annotated §37-1-101

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

	staff are to be trained in ACEs before the end of the life of the grant.		C. Percent (A/B)
2	Number and percent of program youth residing in Nashville Promise Zone.	Measure of agency infrastructure. This measure will need to be calculated by a youth's zip code. The following zip codes fall in a Nashville Promise Zone: 37201, 37203, 37204, 37206, 37207, 37208, 37209, 37210, 37211, 37212, 37213, 37217, 37218, 37219, 37228.	A. Number of program youth residing in a Nashville Promise Zone (NPZ) zip code B. Total number of youth enrolled in the agency's program C. Percent (A/B)
3	Number and percent of program youth receiving Limited English Proficiency Services (LEP).	Measure of agency infrastructure.	A. Number of program youth requiring LEP services in agency program B. Total number of youth enrolled in the agency's program C. Percent (A/B)

DEFINITIONS:

Cognitive-behavioral therapy (CBT): Psycho-social intervention-(s) that uses evidenced-based practice to reduce recidivisms. Programming focuses on patterns of thinking and the beliefs, attitudes, and values that underlie thinking.

Employability: A variety of work preparation activities to increase a youth's employability. (e.g., work shadowing, direct hire, experience work through project-based employment, internships, other classroom based activities).

Evidence-based programs: Have a clear and consistent model that is researched-based, rigorously evaluated, and shown to work.

Mentorship: Facilitating a youth's growth by sharing resources and networks, focusing on positive youth development, and creating a safe learning environment.

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

Nashville Promise Zones: The Nashville Promise Zone (**NPZ**) comprises 46-square miles, including the neighborhoods just south, east, and north, of Nashville’s central business district. The NPZ represents a quarter of the county’s overall violent crimes. Includes the following zip codes: 37201, 37203, 37204, 37206, 37207, 37208, 37209, 37210, 37211, 37212, 37213, 37217, 37218, 37219, 37228.

Persons with Limited English Proficiency: Federal laws, particularly Title VI and Executive Order 13166 issued in 2000, entitle people who do not speak English as a primary language—or have limited ability to speak, read, write, or understand English—to certain types of language assistance with local and state services, benefits, and encounters. Limited English Proficiency (**LEP**) is defined as a person who is not fluent in the English language, often because it is not their native language. LEP assistance provides people with meaningful access to service that are consistent with but not unduly burdensome to the fundamental mission of the agency or department.

Positive Youth Development (PYD): Is based on a body of research suggesting that certain “protective factors” or positive influences (skills training, education, service-learning, and mentoring) can help young people succeed and keep them from having problems. Positive youth development activities favor leadership and skill-building opportunities under the guidance of caring adults. PYD Programming views youth as assets to be developed and gives them the means to build successful futures.

Promising Programs: Programs that have completed the SPEP process or where there is a plan for the program to go through the SPEP process by the end of the life of the grant.

Reoffend: The number and percent of program youth who were rearrested or seen at Juvenile Court for a new delinquent offense.

Risk Needs Assessment (RNA) Tools: Standardized tools that help practitioners make informed and guided decisions about Juvenile recidivating.

Service Learning and Community Engagement: An educational approach that combines learning objectives with community services in order to provide a pragmatic, progressive learning experience. Service learning and community engagement involves students applying classroom knowledge to effect positive change in the community.

Standardized Program Evaluation Protocol (SPEP): An assessment tool derived from meta-analytic research on the effectiveness of juvenile justice interventions. The tool is designed to compare existing intervention services, as implemented in the field, to characteristics of the most effective intervention services found in research. Characteristics of juvenile programs that have been shown to predict reduced youth recidivism include the following: service type, dosage, quality of service, and risk levels of youth. The SPEP creates a metric by assigning

Juvenile Court Community Partnership Fund - Youth Violence Reduction Priority

points to programs according to how closely their characteristics match those associated with the best recidivism outcomes for similar programs. SPEP also provides guidance with respect to program areas that need improving in order to achieve larger recidivism reductions and potentially greater program effectiveness.

Trauma-informed Care and Adverse Childhood Experiences: Trauma informed care is defined as understanding the impact of trauma on overall wellness. Understanding trauma promotes a system of compassionate care. Forming compassionate and dependable relationships fosters trust and wellness. Adverse childhood experiences ([ACEs](#)) are stressful or traumatic events, including abuse and neglect, witnessing domestic violence or growing up with family members who have substance abuse disorders. A person's cumulative ACE score has a strong relationship to health, social, and behavioral problems throughout their lifespan. Understanding the impact of ACEs on children and families dynamically changes the question from "What is wrong with you?" to "What has happened to you?"