



# LOOKING FOR PARTNERS

Agency Partnership Needed to Provide Community Services  
A Joint Venture with the Davidson County Juvenile Court

## ABSTRACT

Juvenile Court of Davidson County is seeking qualified nonprofit or community-based agencies to partner with the court to facilitate services on the Nashville Youth Campus for Empowerment.



## Call for Interest: Agency Partners Needed

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**Issued by:** Juvenile Court of Metropolitan Nashville and Davidson County

**Deadline to Submit Letter of Interest:** April 15, 2026

**Contact for Inquiries/Submissions:** Tommy Bradley, Deputy Court Administrator- Capital Projects & Strategic Liaison: Email: [tommybradley@jnsnashville.gov](mailto:tommybradley@jnsnashville.gov)

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### EXECUTIVE SUMMARY: INVITATION TO PARTNER WITH THE NYCE CAMPUS

The Juvenile Court of Metropolitan Nashville and Davidson County invites qualified nonprofit and community-based organizations to submit Letters of Interest to partner in the delivery of critical youth and family services at the Nashville Campus for Youth Empowerment (NYCE). NYCE is a transformative, community-centered campus designed to reduce unnecessary justice system involvement, stabilize families in crisis, and promote positive youth and family outcomes through trauma-informed, equitable, and developmentally appropriate services.

#### Purpose of the Invitation

This invitation seeks to establish long-term, collaborative partnerships with mission-driven agencies that share the Court's commitment to youth well-being, family stability, dignity, and equity. Partner agencies will play a central role in designing and delivering prevention, diversion, and family support services that serve justice-involved and at-risk youth across Davidson County.

#### Services Sought

The Juvenile Court seeks partners with demonstrated expertise in one or more of the following service areas to be delivered on the NYCE campus:

- **Nashville Assessment Center (NAC):** Centralized intake, screening, assessment, stabilization, and referral services for youth diverted from deeper system involvement or seeking voluntary support.
- **Respite Care Services:** Short-term, non-secure, trauma-informed respite care for youth ages 12–17 to stabilize families and connect them to community-based supports.
- **Safe Exchange Services:** Supervised child exchange services for co-parents in high-conflict situations, ensuring child safety and emotional well-being.
- **Supervised and Therapeutic Family Visits:** Structured, trauma-informed visitation services supporting family engagement, reunification, and positive parenting development.

Organizations may express interest in one or multiple service areas.

#### Nature of the Partnership

## Call for Interest: Agency Partners Needed

This is not a procurement or fee-for-service solicitation. Rather, it is an invitation to a collaborative partnership grounded in shared accountability, transparency, and continuous improvement. Partner agencies will be responsible for programmatic and administrative operations, while the Juvenile Court will provide purpose-built facilities, security, utilities, maintenance, and core infrastructure. Services will be governed by Memoranda of Understanding and co-designed in collaboration with Court staff and community stakeholders.

### Opening Timeline

The NYCE campus, including the Nashville Assessment Center and associated family support services, is scheduled to open in **August 2027**. Partner selection, planning, and service design will occur in advance to ensure program readiness and seamless service delivery upon opening.

### Submission Deadline

Interested organizations must submit a **Letter of Interest no later than April 15, 2026**. Shortlisted applicants may be invited to participate in interviews or submit additional materials as part of the selection process.

### Invitation

The Juvenile Court of Metropolitan Nashville and Davidson County invites qualified nonprofit and community-based organizations to submit Letters of Interest to partner in the delivery of critical youth and family services at the Nashville Campus for Youth Empowerment (NYCE), scheduled to open in August 2027. These partnerships will play a central role in preventing unnecessary system involvement, stabilizing families in crisis, and advancing equitable, trauma-informed, community-driven solutions for Davidson County youth.

Partnership areas will include the following:

- Partner with the Juvenile Court in the administration of youth, parent, and family therapy and coaching at the Nashville Assessment Center (NAC), which will open in August 2027. The selected agency will serve as a key partner in supporting justice-involved and at-risk youth through assessment services and community resource coordination and provision.
- Partner with the Juvenile Court in the administration of supervised and therapeutic visitation of non-custodial parents on the NYCE campus.
- Partner with the Juvenile Court in the administration of supervised safe exchange services on the NYCE campus.
- Partner with the Juvenile Court in the administration of respite care services.

The Court views these relationships as collaborative partnerships grounded in shared accountability, transparency, and continuous improvement. Selected partners will work closely with Court staff, families, and community stakeholders to co-design services that are responsive to youth and family needs while ensuring safety, dignity, and equity.

## **Call for Interest: Agency Partners Needed**

### **Background**

The Nashville Campus for Youth Empowerment (NYCE) will house the Davidson County Juvenile Court, Youth Pre-Trial Housing (formerly known as the youth detention center), the newly established Nashville Assessment Center (NAC), Respite Center, Safe Exchange, and Supervised Family Visits. Each of these areas will serve a unique part of creating holistic family supports for Davidson County families.

The main building, the Juvenile Court, will continue to offer Davidson County residents legal resolve by handling cases of parentage, delinquency, and dependency and neglect.

Youth Pre-Trial Housing (formerly known as the youth detention center) will house the youth that are detained while awaiting a final resolution to their pending legal charges. The Pre-trial housing houses youth until their charges are resolved or until their 18<sup>th</sup> birthday.

The newly established Nashville Assessment Center will be Nashville's hub for serving youth who are not justice involved or have very low-level offenses that can be diverted from court involvement. The NAC will be the place where youth can seek community-based services, parents can seek support for their unruly children, and the police can divert youth from formal processing deeper into the system.

The Respite Center will operate from the second floor of the assessment center and consist of a dedicated 12-bed rooming facility, featuring a kitchen and dining area, multipurpose rooms, residential laundry facilities, designated living spaces, general storage, staff stations, resident bathrooms with showers, a staff breakroom with lockers, and a treatment provider room. We will offer respite care services for youth 12-17 for a limited time to provide opportunity for the family to begin family counseling, etc.

Safe Exchange services will offer a safe way for co-parents to exchange possession of their children pursuant to an established court parenting time order.

Supervised Family Visits will be provided for non-custodial parents who are engaging in services toward re-gaining custody of their children. These services will be therapeutic and support the positive parenting development of non-custodial parents.

The partnering agencies in all of these areas (herein known as the "Agency") will ensure equitable, evidence-based, trauma-informed, and family-centered practices align with the Court's mission, vision, and values.

### **Scope of Work**

The selected non-profit or community-based organization will be expected to:

**Nashville Assessment Center (NAC):** The selected partner will:

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- Provide trauma-informed, culturally competent, and youth-affirming assessment and stabilization services.
- Establish secure and accessible referral and intake processes in coordination with the Juvenile Court.
- Conduct evidence-based screening and assessment to identify youth and family needs, strengths, and risks.
- Develop individualized service recommendations and coordinate referrals to appropriate community-based services.
- Provide short-term individual and family therapeutic interventions, as appropriate, to support stabilization and diversion from deeper system involvement.
- Participate in regular performance review and quality-improvement meetings.
- Track service utilization, outcomes, and equity indicators.
- Engage in collaborative problem-solving and service refinement.

### **Respite Center:** The selected partner will:

- Operate a short-term, non-secure, trauma-informed respite program in compliance with all applicable laws and governance standards.
- In coordination with the Juvenile Court, establish clear eligibility criteria, admission processes, and individualized lengths of stay.
- Provide all staffing, equipment, supplies, and materials necessary to safely and temporarily house youth.
- Maintain a safe, respectful, and youth-affirming environment focused on stabilization, family engagement, and connection to community-based supports.
- Collaborate with the Court and families to support timely and appropriate transitions from respite care.
- Participate in regular performance review and quality-improvement meetings.
- Track service utilization, outcomes, and equity indicators.
- Engage in collaborative problem-solving and service refinement.

### **Safe Exchange:** The selected partner will:

- Coordinate the safe exchange of children between co-parents in high-conflict situations, ensuring non-contact between parties.
- Maintain neutral, trauma-informed practices that prioritize child safety and emotional well-being.
- Coordinate closely with Juvenile Court security to ensure safe service delivery.
- Maintain accurate documentation and reporting consistent with Court requirements.
- Participate in regular performance review and quality-improvement meetings.
- Track service utilization, outcomes, and equity indicators.
- Engage in collaborative problem-solving and service refinement.

### **Supervised Family Visits:** The selected partner will:

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- Provide supervised and therapeutic visitation services in accordance with applicable laws and professional standards.
- Support family engagement, relationship-building, and reunification goals through trauma-informed practices.
- Develop individualized visitation plans in coordination with the Court and referring parties.
- Coordinate with Juvenile Court security to ensure safe and appropriate service delivery.
- Maintain timely documentation, reporting, and participation in case coordination as required.
- Participate in regular performance review and quality-improvement meetings.
- Track service utilization, outcomes, and equity indicators.
- Engage in collaborative problem-solving and service refinement.

### **Location**

The NYCE will occupy a campus that sits upon approximately 14 acres, located at 1254 Brick Church Pike, Nashville, TN 37207. Hours of operation will be set considering staffing availability, the needs of the community, and availability of the appropriate providers.

### **Funding**

This is not a procurement solicitation and does not include direct financial compensation from the Juvenile Court. Partner agencies will be responsible for securing and managing their own programmatic and administrative funding, including but not limited to grants, philanthropic support, insurance reimbursement, or other allowable funding sources.

Juvenile Court will provide facility space, utilities, security, maintenance, and general operating infrastructure as outlined.

### **Security**

Reasonable and appropriate security shall be provided by Juvenile Court.

### **Maintenance and Cleaning Services**

Maintenance, preventative maintenance, and cleaning services shall be provided by Juvenile Court, according to an established service schedule.

### **Electronic Equipment Assets**

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Electronic equipment may include but not be limited to hard wired phones, copier (s)/fax, and computer terminals including screens, keyboards and mouse access.

Juvenile Court shall assign Metro-owned computer terminals for use in the described areas. These computers will be configured by Juvenile Court personnel with limited internet access, as deemed necessary for business-related functions. Juvenile Court will cover the cost and maintenance of these Metro-owned devices.

Agency staff must comply with all Metro IT policies and standing orders. Any agency-owned computer equipment that connects to the Metro JIS network may be subject to internet restrictions to protect network security and integrity.

Juvenile Court IT will provide technical support only for Metro-owned equipment. No technical support will be provided for agency-owned computers or network devices.

The Agency will be responsible for maintaining, storing, and safeguarding any data housed outside the Metro database system.

### **Phone Assets**

Juvenile Court shall assign phone assets for use and be responsible for their configuration and maintenance.

### **Fixtures, Furniture, and Equipment**

Juvenile Court shall appoint each area with general operating equipment that will include fixtures, furnishings, and other equipment (FF&E) to fulfill the role and responsibilities of the program.

### **Renovations**

The Agency shall not undertake any material renovations without the express written approval from the Juvenile Court Judge.

### **Information Assets**

All work product, referrals, data, and other information will be the sole property of Juvenile Court.

### **Eligibility Requirements**

Interested non-profits and community-based organizations must:

- Have experience in serving in **at least one** of the areas of need detailed in this overview.

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- Be a nonprofit or community-based organization in good standing.
- Have complied with all contractual obligations with Metro departments, including financial reporting and operational requirements.
- Not be currently involved in any legal dispute or litigation with the Metropolitan Government.
- Not be debarred, suspended, or otherwise disqualified from doing business with local, state, or federal agencies.
- Have relevant experience serving youth.
- Demonstrate capacity in case management, assessment, and service coordination.
- Employ or partner with credentialed professionals trained in adolescent development, trauma-informed care, and youth services.
- Have the administrative and fiscal capacity to manage operations and meet reporting requirements.

### Why Partner with Juvenile Court

You may be wondering why your organization should partner with Juvenile Court. Partner agencies will benefit from:

- Dedicated, no-cost access to purpose-built facilities on a centralized youth campus
- Integrated collaboration with the Juvenile Court, law enforcement, and community systems
- Consistent referrals aligned with diversion, reunification, and stabilization goals
- Opportunity to co-design innovative, nationally relevant service models
- Increased visibility and credibility for fundraising and grant pursuits
- Shared data and outcomes reporting (as permitted by law) to support evaluation and sustainability

Please note: This partnership does not include direct financial compensation from Juvenile Court.

### How to Respond

Interested applicants should submit a **Letter of Interest** to: Tommy Bradley at [TommyBradley@jjsNashville.gov](mailto:TommyBradley@jjsNashville.gov)

Shortlisted applicants may be invited to submit a full proposal or participate in an interview. Final decisions will be made in alignment with Juvenile Court's strategic priorities.

### Timeline and Selection Process

Letter of Interest due: April 15, 2026

Anticipated interviews: Mid- Late May 2026

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Review and Selection: Completed by July 1, 2026

MOU negotiations: Summer/Fall 2026

Program readiness period: Fall 2026–Spring 2027

Preparation and Training: Spring and Summer 2027

Campus opening: August 2027

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**We look forward to partnering with an experienced, mission-driven agency to support our community's youth and families through the Nashville Youth Campus for Empowerment.**

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## Call for Interest: Agency Partners Needed

### Letter of Interest to Partner

**Deadline to Submit Letter of Interest:** April 15, 2026

**Contact for Inquiries/Submissions:** Tommy Bradley, Deputy Court Administrator- Capital Projects & Strategic Liaison: Email: [tommybradley@jnsnashville.gov](mailto:tommybradley@jnsnashville.gov)

#### Area of Partnership Interest:

- Nashville Assessment Center (NAC)
  - Respite Center
  - Safe Exchange
  - Supervised Family Visits
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#### Section 1: Agency Information

- **Agency Name:** Click or tap here to enter text.
  - **Address:** Click or tap here to enter text.
  - **Phone:** Click or tap here to enter text. **Fax:** Click or tap here to enter text.
  - **Website:** Click or tap here to enter text.
  - **Executive Director/CEO:** Click or tap here to enter text.
  - **Contact Person for this Application:** Click or tap here to enter text.
  - **Title:** Click or tap here to enter text.
  - **Email:** Click or tap here to enter text.
  - **Phone:** Click or tap here to enter text.
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#### Section 2: Agency Overview

1. **Brief Agency History and Mission**

*Describe your agency's founding, mission, and core values.*

Click or tap here to enter text.

2. **Experience working with youth, specify if the experience is with justice-involved youth**

*Include any relevant partnerships, programs, or outcomes.*

Click or tap here to enter text.

3. **Experience operating in the area (s) of interest**

*Describe your experience managing a 24/7 program.*

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Click or tap here to enter text.

- 4. Compliance with federal/state licensing standards, if applicable.**  
*Describe your experience maintaining licensing standards, if applicable.*

Click or tap here to enter text.

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### Section 3: Capacity and Approach

- 1. Describe your staffing model and capacity to partner.**  
*Include types of staff, training practices, and ability to hire/manage multidisciplinary teams.*

Click or tap here to enter text.

- 2. Outline your approach to case management, family engagement, and referrals.**

Click or tap here to enter text.

- 3. Describe your ability to comply with data reporting, confidentiality, and HIPPA standards.**

Click or tap here to enter text.

- 4. Describe the type of assessment tools the Agency would use to assess the physical, mental, safety, needs, strengths, and risk level of youth.**

Click or tap here to enter text.

- 5. Describe your fiscal infrastructure and audit history.**  
*Include any previous experience managing public funds or grant compliance.*

Click or tap here to enter text.

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### Section 4: Ability to meet operational requirements and assurances

*Describe the Agency's ability to meet all General Operational Requirements and Assurances.*

Click or tap here to enter text.

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### Section 5: Service Timeline

*Describe the timeline and capacity to begin services, if selected.*

Click or tap here to enter text.

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### Section 6: Letters of Support or References (Optional)

- The Applicant may attach up to **3 Letters of Support** from current or recent partners, community stakeholders, or funders.
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### Section 7: Signature

I certify that the information provided in this Letter of Interest is true and complete to the best of my knowledge.

I certify that I am authorized to submit this application on behalf of the agency.

I certify that **[Enter Agency Name]** has complied with Metro financial reporting and operational requirements in the past, or  this section is not applicable to the Agency.

I certify that **[Enter Agency Name]** is not currently involved in any legal dispute or litigation with the Metropolitan Government.

I certify that **[Enter Agency Name]** is not debarred, suspended, or otherwise disqualified from doing business with local, state, or federal agencies.

**Signature:** Click or tap here to enter text.

**Printed Name:** Click or tap here to enter text.

**Title:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

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### Attachments Checklist

Please ensure the following documents are attached:

## **Call for Interest: Agency Partners Needed**

- IRS 501(c)(3) Determination Letter (if applicable)
- IRS 501(c)(6) Determination Letter (if applicable)
- Copy of Agency's Incorporation as a corporation, or non-profit corporation, and registration identification number.
- Most Recent Annual Budget
- Most Recent Fiscal or Program Audit
- Organizational Chart
- Optional Letters of Support or References